

Bid Assessment Framework Frequently Asked Questions

Version 1

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What is the Bid Assessment Framework?

The bid assessment framework is designed to support a competitive bidding market for water resources, demand management and leakage services.

It sets out the process by which third party may bid for these services and how these bids will be assessed against in-house options that we are developing. The framework ensures transparency and fairness whilst building on existing processes and obligations for water resources planning, procurement, and competition.

What does the BAF cover?

The BAF covers water resources, demand management and leakage services.

Why has the BAF introduced?

The BAF was introduced to encourage competitive bidding market for water resources, demand management and leakage so that we will adopt the best value options regardless of their origin. In this way we will ensure our customers have the lowest possible bills.

What about other goods, works and services which are not covered by the BAF how do I bid for those?

Procurement of all other goods and services is managed by our Capital Delivery and Commercial Department in compliance with the Utilities Contracts Regulations 2016 (UCR). Further details are set out on the website of our sister company Severn Trent [website](#).

Who can bid under the BAF?

We are happy to receive proposals from all organisations. All these proposals will be subject to a straightforward and transparent pre-qualification evaluation. The process and criteria are set out in more detail in our main document.

How do I get more information or raise an issue with a process?

If you want to discuss any aspect of the process the please drop us an email to BAFProcurement@hdcymru.co.uk. We will respond to your query within 10 working days.

When can I make a bid?

We will run an annual cycle to generate bids but we are more than happy to accept ad hoc or speculative submissions at any time.

Do other water companies have a BAF?

Yes. All companies will have bid assessment frameworks on their websites. A summary of all links is [here](#).

How do you ensure confidentiality?

We will ensure confidentiality in two ways;

1. We are happy to enter into a non-disclosure agreement. Please email us at the above address and we will send a draft for your review and signature
2. We have a separate team that will assess your proposal. In other words our in-house team that are developing water resource schemes, demand management and leakage services will not have access to your ideas or intellectual property

Can we met face to face to explain our innovative bid?

Yes we're happy to meet face to face. Although this may take some time to arrange.

We think your process falls short in some areas. How do we make our view known?

We want to make this process straightforward and proportionate so we are happy to take feedback on any aspect by email BAFProcurement@hdcymru.co.uk.

What terms and conditions will apply if we are successful?

Our opening position is that we will contract with you on our standard terms and conditions. However we are happy to negotiate these to ensure they are appropriate to the scope and scale of what you are proposing.

Will I receive feedback on my submission?

If the bid is rejected we will provide detailed feedback against the evaluation criteria to explain our rationale. We will allow 20 working days to enable the bidder to review and re-submit their bid, should they see fit to do so.

What if I feel you have not treated my bid fairly?

Our disputes and complaints procedure is set out in the main document